

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** June 12, 2017  
**SUBJECT:** Approval of a Job Description for District Social Worker – Special Education and Establishment of, and Employment Authorization for One District Social Worker – Special Education

## **BACKGROUND INFORMATION:**

Research shows that students who have the social emotional support needed have a higher chance of dealing with adversity and becoming academically successful. Collins Elementary School has the highest number of homeless and Foster Youth families in the District. As a result, parents in the Collins community need the support of a District Social Worker to access community services, including mental health resources and local agencies that provide services to families. Under the direction of the Director of Special Education, the District Social Worker's primary responsibilities will include meeting the psychosocial needs of students and families through counseling, conducting assessments, making referrals and recommending resources to outside agencies.

The Social Worker will be an integral member of the Student Support Team at Collins School, working collaboratively with the counselor, Behavior Intervention Specialist, psychologist, principal and staff. It is recommended that the position of District Social Worker be established as an eleven month (194-day) position and be placed on the certificated management salary schedule in alignment with years of experience.

## **POLICY/ISSUE:**

Board Policy 4110 – Permanent Personnel (Certificated)  
Board Policy 4111 – Recruitment and Selection (Certificated)  
Board Policy 4000 – Concept and Roles in Personnel  
Board Policy 4118.3 – Duties of Personnel

## **FISCAL IMPACT:**

Approximately \$114,678 - \$139,084 annually from LCFF Supplemental and Concentration funds.

## **STAFF RECOMMENDATION:**

Approve the job description of District Social Worker – Special Education, and establishment of, and employment authorization for one District Social Worker – Special Education.

## **PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus, with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 2.1-A**

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** April 27, 2016  
**SUBJECT:** Consultant and Contract Services

**BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Teaching Strategies, Inc.  PC16-1701	Safe and Civil Schools to provide K-12 professional development on school and classroom strategies that promote proactive, positive and respectful behavior.	Student Services  Requested by: Manuel San Miguel	15 training days between October 1, 2016 through June 30, 2017	Not to exceed \$2,500 per day plus expenses for a total of \$63,000 from LCAP Supplemental/ Concentration funds

**POLICY/ISSUE:**

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

**FISCAL IMPACT:**

As indicated above

**STAFF RECOMMENDATION:**

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

**PREPARED BY:**

Manuel San Miguel, Director – Student Services

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**CONSENT ITEM: 3.1-C**